



ARTS PROGRAM CHANGE REQUEST FORM

Please complete this form in blue or black ink. Thank you.

STUDENT NAME PRINTED _____ GRADE NOW _____

* IMPORTANT NOTE: Arts Program changes are not available for semester 2 for 12th graders, except in cases of serious injury. Documentation may be requested as verification of injury along with details regarding the student's resulting physical limitations and recovery timeline.

CURRENT ARTS PROGRAM _____ REQUESTED NEW ARTS PROGRAM _____

Arts Programs 20-21: Visual Arts, Dance, Instrumental Music (Jazz/Contemporary or Orchestra), Musical Theatre, Theatre, Vocal Arts

PLEASE WRITE A BRIEF PARAGRAPH EXPLAINING YOUR REASONS FOR WANTING TO CHANGE ARTS PROGRAM.

STUDENT SIGNATURE _____ DATE SIGNED _____

I, the parent/guardian of the student named above, approve of this Arts program change request.

PARENT/GUARDIAN NAME PRINTED _____

PARENT/GUARDIAN SIGNATURE _____ DATE SIGNED _____

PARENT/GUARDIAN EMAIL _____ DAYTIME PHONE _____

REQUIRED: DEPARTMENT CHAIR SIGNATURE OF REQUESTED NEW ARTS PROGRAM

The student must set up a meeting with the department chair of the Arts program they want to change into to discuss the curriculum and expectations. This meeting is very important in that it ensures the student is making a well-informed decision. Please send an email to that Arts Department Chair to set up your meeting. Email addresses can be found on the SPCPA website.

**IMPORTANT NOTE: Student may be asked to do a placement session with the Arts Department Chair of the requested new Arts Program.

Verification by Arts Dept Chair of requested program: I have met with the student named above and approve their request to enter our arts program.

NEW ARTS PROGRAM DEPARTMENT CHAIR SIGNATURE _____ DATE SIGNED _____

Please return your completed form to info@spcpa.org or email to Nancy at galatowitschn@spcpa.org

DEADLINE: by 3:30 PM Friday, May 1

Sorry, but forms will not be accepted after the deadline. Thank you for your timely cooperation.

* Please be aware that submitting a completed Arts Program Change Request Form does not automatically guarantee that the request will be approved.*

BELOW THIS LINE IS FOR OFFICE USE ONLY

Arts Program Change Approved? Yes No
New Arts Discipline _____ Level _____
Approval Signature _____

Student's Arts Program changed in IC? Yes No
Student's schedule changed in IC? Yes No
Date Signed _____